

# Communication, Alerts, Teams & Organizations

## Search Parties

PubSafe offers the ability for organizations to work with hundreds of temporary volunteers in a single search party by temporarily associating them with the organization for a single event, and a limited period of time. During the search party timeperiod, volunteers can be tracked in the web portal, collectively sent messages from the web portal, and have their hours automatically tracked for reporting (in development).

Volunteers must install the free version of PubSafe and then upgrade to Plus to join a search party.

**Note:** Although not required, it is a good practice to have volunteers register using the custom registration link provided to each PubSafe organization. By doing so, orgs will capture contact information to send a thank you note, contact in the future for assistance, or for fundraising. Volunteers are automatically inserted in the Contact Manager in the left menu with a volunteer status for easy filtering.

## Creating a Search Party

The screenshot shows the PubSafe web portal interface. The sidebar menu on the left includes items like Map, Analytics & Reports, Communication, Contact Manager, Directory, Dispatching, Posts & Alerts, Resources, SAR Tracking, Account (1), Missions List, Volunteers, Search Parties (2), Administration, Members, Events, Permissions, My User, Portal Admin, and Organization Menu. The main content area displays a table of search parties with columns: Name, When, Status, Creator, Admin, and Members. Two search parties are listed: 'John Doe Search Party' and 'Missing Boater Search Party', both with a status of 'Active'. A '+ Create Search Party' button is located in the top right corner of the table area.

	Name	When	Status	Creator	Admin	Members
<input checked="" type="checkbox"/>	John Doe Search Party	04/10/23 09:36 am 04/11/23 09:36 am	Active	Val [redacted]	Eron [redacted]	0
<input checked="" type="checkbox"/>	Missing Boater Search Party	04/10/23 09:36 am 04/11/23 09:36 am	Active	Val [redacted]	Eron [redacted]	0

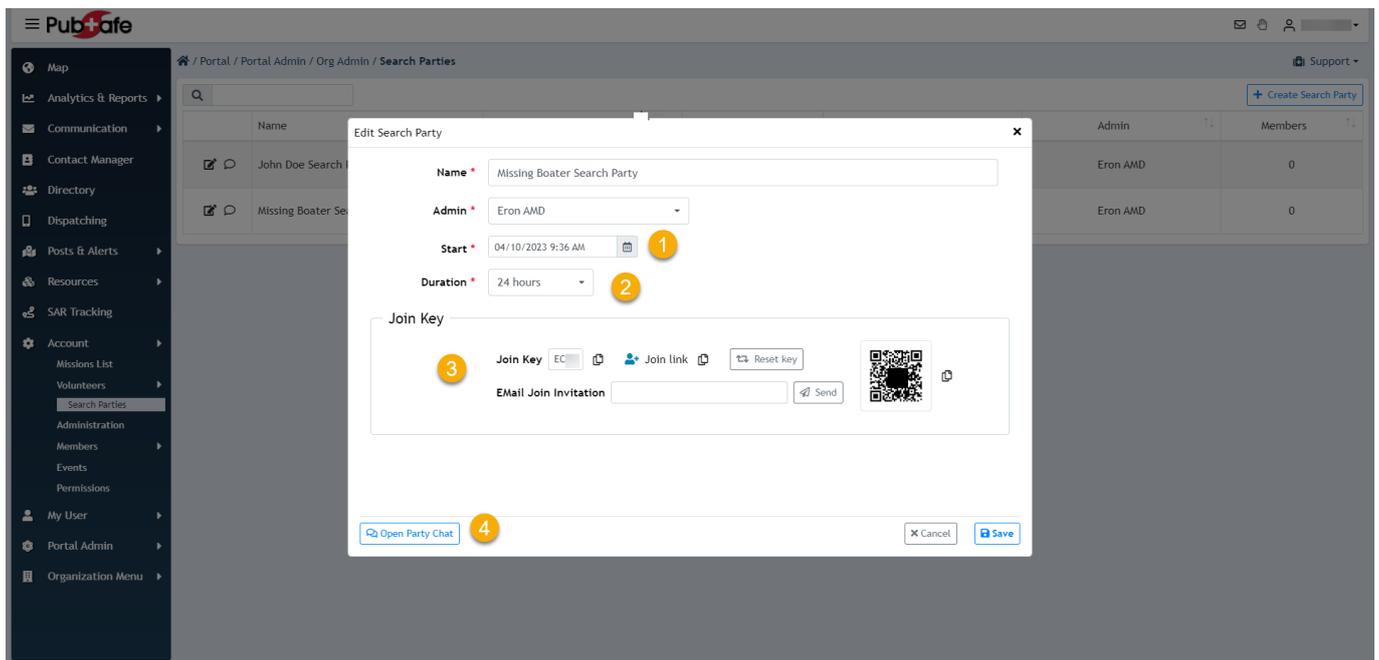
## Search Part Parameters

1. In the future, by setting the start date and time, it automatically enables the hours to be logged for all volunteers. This can be used for funding, marketing, etc.
2. Search parties are limited in duration and often times the people change day-to-day. By limiting the duration, a daily roster can be built.
3. Invite people using the custom link provided. When the user has PubSafe Plus, they will automatically be joined on accepting the invitation. There is

# Communication, Alerts, Teams & Organizations

not an additional admin approval step like required when joining an organization as a member.

1. Consider printing the QR code for people to scan at the incident command center. The QR code can also be put on several phones and share to other phones by walking through the crowd so volunteers can scan the app quickly and easily. It is also recommended that you print the QR code for each app store to make it easier for volunteers to install the PubSafe app before scanning the QR code for the search party. Visit [pubsafe.net/download](https://pubsafe.net/download) for links to iOS and Android app stores.
4. You can two-way chat with search party volunteers individually or all at once. Chat sessions will appear in the mobile app under the More>Communication menu.



Unique solution ID: #1096  
Author: PubSafe  
Last update: 2023-04-10 16:52